



ADUR & WORTHING
COUNCILS

Joint Strategic Committee
4 December 2018
Agenda Item 6

Key Decision: [Yes/No]

Ward(s) Affected: All

Investing for the future: Capital Programme 2019/20 to 2021/22

Report by the Director for Digital & Resources

Executive Summary

1. Purpose

- 1.1 Last year the members approved a two year capital programme for the first time with the aim of improving how the capital programme was delivered and managed. The report recommends the schemes for inclusion in the overall Capital Investment Programmes for 2020/21 and 2021/22 and changes to the approved 2019/20 Capital Investment Programme for Adur District Council, Worthing Borough Council and the Joint Strategic Committee.
- 1.2 The report informs the Joint Strategic Committee of the resources available for future capital investment, and updates Members about the financing of the proposed 2020/21 and 2021/22 programmes.
- 1.3 The following appendices have been attached to the report:
 - (i) **Appendix 1** The approved joint prioritisation system;
 - (ii) **Appendix 2** The Adur District Council proposed changes to the 2019/20 Capital Investment Programme and proposed 2020/21 and 2021/22 Capital Investment Programmes of new General Fund schemes which is recommended for approval;
 - (iii) **Appendix 3** The Worthing Borough Council proposed changes to the 2019/20 Capital Investment Programme and proposed 2020/21 and 2021/22 Capital Investment Programmes of new General Fund schemes, which is recommended for approval;

- (iv) **Appendix 4** The Joint Strategic Committee proposed programme of new Adur District Council and Worthing Borough Council partnership schemes, which is recommended for approval;
- (v) **Appendix 5** The approved Adur District Council Adur Homes Housing Renovation Programme 2019/20 - 2021/22;
- (vi) **Appendix 6** Amendments and additions to the Adur District Council Reserve List.
- (vii) **Appendix 7** Amendments and additions to the Worthing Borough Council Reserve List.

2. Recommendations

2.1 The Joint Strategic Committee is recommended to:

- (a) Consider the General Fund Capital Investment Programmes for 2020/21 and 2021/22 and confirm the schemes to be included as detailed in Appendix 2, 3 and 4;
- (b) Agree the addition of the cost of the refurbishment of the High Street Multi-Storey Car Park to the Worthing Borough Council General Fund Capital Investment Programme for 2020/21 as reported to JSC 6.11.18 and detailed Section 4.1.d);
- (c) Agree the changes to the General Fund Capital Investment Programme for 2019/20 as detailed in Appendix 2 and 3;
- (d) Agree the amendments and additions to the reserve lists as detailed in Appendices 6 and 7;
- (e) Recommend the 2020/21 and 2021/22 Programmes for approval by the respective Councils on the 13th December 2018 (Adur) and 11th December 2018 (Worthing).
- (f) Recommend to Council that the budget for 2019/20 for the Strategic Property Investment Fund can be bought forward with the approval of the Executive member of Resources.

3. Context

3.1 The Adur and Worthing Capital Strategy 2019-2022 was updated and agreed by the Joint Strategic Committee (JSC) on 10th July, 2018. The financial impact of the proposed Capital Investment Programme was set out in the outline forecast included in the “Achieving financial Sustainability - Budget Strategy for 2019/20 and beyond” report and was agreed by JSC at the same meeting.

3.2 The Capital and Budget Strategies set out the following:

- (a) A maximum level of funding available per year for the next 5 years to fund new General Fund schemes:

Adur District Council	£1.0m (plus £5.2m in 2019/20 increasing to £5.5m in 2020/21 for the Housing Investment Programme)
Worthing Borough Council:	£2.5m

- (b) The Budget Strategy highlighted concerns about affordability in the medium term. Members of both Councils were made aware that the number, age and condition of both Councils’ assets continue to be a cause for concern. The funding of the programmes is to be comprised of prudential borrowing, capital grants, revenue/reserve funding and capital receipts.

- (c) Additional capital expenditure will only be agreed where additional funding from capital grants, contributions, earmarked receipts, approved additional prudential borrowing or use of reserves has been secured.

3.3 The Capital Strategy agreed in July 2018 confirmed the approach to setting the capital investment programme. The programme is now set on a two year basis to enable better programming of schemes and to ensure cost effective procurement is undertaken. The strategy confirmed the following resource allocations:

- £650,000 set aside for partnership schemes principally to fund the planned vehicle replacements.
- £150,000 for essential IT replacement .
- £225,000 to be set aside for essential capital maintenance schemes.
- £225,000 set aside for the delivery of the digital strategy.
- The Strategic Property Investment Fund to remain at £25m for each Council per year to support the delivery of the Budget Strategy capped at an overall investment amount of £75 m per Council

3.4 As the July 2018 Capital Strategy explained, the top slicing of the capital programmes in each year to ensure funding for key strategic issues such as ICT and the other partnership programmes will mean that, of the overall resources available in 2020/21, only the following resources will remain for other schemes:

·	Adur District Council:	£489,000
·	Worthing Borough Council:	£1,761,000

4.0 Strategic Issues Affecting The Development Of The Programme:

4.1 The following paragraphs are an update on the key strategic issues which affect the development of the capital programme:

(a) **Corporate Condition Surveys**

These condition surveys have been externally commissioned. This important piece of work will be used to inform the development of the capital programme in the future

(b) **Adur and Worthing Affordable Housing**

The need for a budget provision:

The Councils have a duty to assess and deal with housing need. They have a Core Strategy requiring affordable provisions on housing developments. Both Council currently have resources that could be utilised for this purpose:

- i) Adur District Council has £409,000 of S106 receipts and can also use Right to Buy receipts that have been set-aside for the replacement of affordable homes under the agreement with the Department of Communities and Local Government.

- ii) Worthing currently has £4.7m capital receipts set aside as a result of Right to Buy clawback from Worthing Homes and from time to time there are ring fenced S106 receipts for both Councils from developers in lieu of providing affordable housing on site of which £1.2m remain currently unallocated.

These are useful sources of funding to top-up schemes part funded from elsewhere, in order to ensure that schemes actually happen and get people off the Housing Register. The use of the Council's own assets to enable affordable housing development is becoming increasingly important as the more traditional funding sources, such as the Homes and Communities Agency (HCA) now known as Homes England decreases. The Housing Strategy targets 50 new affordable homes per annum.

The Councils continue to work closely with our Registered Provider (RP) partners to find and part fund sites where there is a compelling case. It is important to sustain an ongoing budget to enable the Council to input where appropriate when a site becomes available.

In theory the more affordable homes that are available, the less pressure there would be on the authority to source and pay for temporary accommodation. Though the direct effect on these budgets is relatively small, increased availability of affordable housing will reduce the length of time households stay on the housing register bidding for suitable homes as the Councils have nomination rights to the properties and at subsequent relets

Homes England contributions to housing developments:

The £2.8 billion Affordable Homes Programme (AHP) 2015-18 functions in a similar way to the current 2011-15 programme which saw a significantly reduced budget from previous programmes. Registered Providers who register with the programme will be expected to relet an increasing number of current properties at the "affordable rent" level, which is up to 80% of open market rents. This is aimed at ensuring that Registered Providers (RPs) can use the increased rental stream to borrow more and thus save capital grant funding. Grant levels under the upcoming AHP programme are expected to be circa £20-25,000 per rented unit, which is similar to the previous programme.

In November 2018, Homes England published its strategic plan 'Making Homes Happen' for 2018/19-2022/23 which includes the statement 'Ultimately, we need to disrupt the housing market'. Clearly there is ambition to support the delivery of more affordable housing and as such the strategy covers a range of areas including:

- Supporting the affordable housing market
- Providing investment products
- Unblocking and enabling land
- Delivering home ownership products
- Supporting modern methods of construction
- Addressing barriers for smaller builders and
- Providing expert support to priority locations

The Councils have a positive relationship with our Homes England who are committed to supporting our ambition to increase the supply of affordable homes in Adur and Worthing.

(c) **Adur Homes Investment Programme**

The condition surveys of the housing stock have revealed that the Councils need to invest over £33m in the next 5 years. The programme approved recently by JSC addresses the most immediate of the issues identified in 2017/18 and 2018/19, further work is underway to develop the capital works programme for the following three years.

However, the amount that can be invested in the housing stock is constrained by the affordability to the Housing Revenue Account due to the impact of rent limitation. Rents are due to fall by 1% per year in 2019/20 which reduces income to the Housing Revenue Account by some £500,000 per year.

(d) **Worthing Borough Council – Multi Storey Car Parks (MSCPs)**

As part of the Worthing's economic regeneration programme, there continue to be changes to parking infrastructure in the short to medium term. In relation to council owned car parks these include:

- Demolition of Teville Gate MSCP (344 spaces/ currently reduced to 114 spaces by partial closure) which will be replaced with a smaller surface car park later this year.

- The redevelopment of Grafton MSCP (450 spaces) with an indicative time-scale of 3 to 5 years. Additional parking spaces will be provided elsewhere in the Town Centre.
- Retention and refurbishment of Buckingham Road (288 spaces) and High Street (644 spaces) car parks.

The condition surveys have confirmed some long term concerns with regards to the condition of the structures of the MSCPs. The programme of works recommended for 2017/18 and beyond was designed to address immediate maintenance issues. Members considered the draft maintenance programme at the Joint Strategic Committee on 4th April 2017. More recently, a strategic report regarding the future of the car parks was considered as the Joint Strategic Committee on the 6th November 2018 which informs the future refurbishment programme at Buckingham Road and High Street MSCPs.

Below is the indicative programme for the first four years of the programme:

	2017/18	2018/19	2019/20	2020/21	Total
	£	£	£	£	£
Structural Works	135,558	1,600,000	200,000		1,935,558
CCTV	42,725				42,725
Lift Refurbishment		62,000	100,000		162,000
Total for Grafton MSCP	178,282	1,662,000	300,000		2,140,282
Structural Works/Lifts	184,216	50,400	126,560		
LED Lighting	77,069				
CCTV	42,725				
Refurbishment *			1,533,000		
Total for Buckingham MSCP	304,010	50,400	1,538,530		1,892,940
Structural Works	42,897	50,400	134,400		
LED lighting	110,480				
CCTV	42,725				
Refurbishment *				3,507,270	
Total for High Street MSCP	196,102	50,400	134,400	3,507,270	3,888,172
OVERALL TOTAL	678,394	1,762,800	1,972,930	3,507,270	7,921,394

The majority of the maintenance investment is allocated to concrete repairs in Grafton MSCP to keep it operational for the next 5 - 7 years. These works were identified from the recent condition surveys. The remaining funding has been used for lift replacements at Buckingham Road, replacement of CCTV, application of protective coatings and some aesthetic improvements to stairwells and the entrance lobbies mainly at Buckingham Road and High Street.

- * A full refurbishment programme for Buckingham Road and High Street car parks is planned for the next two years. Improvements will include deck coatings, way finding, cladding at High Street, new edge barriers, and replacement lifts at High Street car park. The report to the Joint Strategic Committee 6th November provided full details of these works and recommended the refurbishment of Buckingham Road MSCP at a cost of £1,533,000. It is now recommended that the refurbishment works at the High Street MSCP are included in the 2020/21 Capital Investment programme funded by borrowing. The outline budget for 2020/21 has been amended to reflect the cost of this additional borrowing.

However to put this level of investment into some context, all of the main car parks generate significant annual profit which justifies the level of spend currently being incurred:

Net annual income	2018/19 budget
	£'000
Grafton MSCP	468
Buckingham MSCP	217
High Street MSCP	681
Total net income	1,366

(f) **Public conveniences**

The Capital Investment Programme generally includes a provision to fund minor refurbishment of the public conveniences in Adur and Worthing. The programme recommended for approval includes the following sums:

	2019/20	2020/21	2021/22
	£'000	£'000	£'000
Adur	50	50	50 (tbc)
Worthing	200	100	100

The condition of the public toilets is kept under review through regular inspections by our own Cleansing section who monitor the standards of cleaning currently carried out by an external cleaning contractor (this service is soon to be bought in house), and the Technical Service team who will deal with any responsive repairs or vandalism issues.

The corporate condition survey work currently being undertaken will include the public conveniences. This will help us to prioritise future capital and revenue expenditure. Until we have this information (anticipated in late in 2018), Technical Services have identified a priority list of sites across Adur and Worthing using local knowledge. This list has been discussed with each Executive Member.

The following list indicates the budget required to bring the facilities up to a good standard. This list has been prepared in the absence of detailed condition surveys and gives the Councils a three year programme of works for refurbishing our public toilets matched to the proposed capital improvement budgets.

Adur Toilets	Year	Proposed Budget
		£'000
Fort Haven, Shoreham by Sea	2018/19	30
Widewater, West Beach Road, Lancing	2018/19	25
Southwick Square, Southwick Street, Southwick	2019/20	50
Beach Green Shoreham, Shoreham by Sea	2020/21	80

Worthing Toilets	Year	Proposed Budget
		£'000
High Street MSCP, High Street, Worthing	2018/19	100
Pier (Parade Access), Worthing	2019/20	50
Lido, Marine Parade, Worthing	2019/20	30
Brooklands, Western Road, Worthing	2020/21	40
Sea Lane Cafe Car Park, Goring, Worthing	2020/21	25
Marine Gardens, Worthing	2020/21	30

(g) **Playgrounds**

For both Councils, there is a play area prioritisation list in place which details the order in which each Council's play areas are selected to be put forward for refurbishment. The criteria used to determine the order in which the play areas are refurbished was scrutinised at the Joint Overview and Scrutiny Committee (JOSC) in July 2017, with no recommendations or alterations to the process suggested.

The recommended programme for playground improvements for the next 3 financial years is as follows:

2019/20

Adur: Middle Road Recreation Ground Play Area (£100.8k)

Worthing: Palatine Park Play Area (£118.1k)

2020/21

Adur: Sompting Recreation Ground Play Area (£100.8k)

Worthing: i) Brooklands Pleasure Park Play Area (£140k)
ii) Replacement of rubber safety surfacing across various sites (£60k)

2021/22

Adur: Southwick Recreation Ground Play Area (£100.8k)

Worthing: Durrington Recreation Ground (£100.8k)

5.0 Resources

5.1 There are two influences on the overall size of the capital programmes, namely:

- (i) the level of available capital resources to fund the programmes;
- (ii) the extent to which the revenue consequences of the programmes in terms of the cost of borrowing, lost investment income and any associated running costs can be accommodated within the revenue budget.

5.2 The financial position for both Councils remains challenging over the next five years. The need to invest in existing assets, as well as provide for partnership working and new initiatives, means that both Councils will need to sustain relatively modest programmes as outlined in paragraph 3.2 for the foreseeable future. However, the Worthing programme in particular, is under pressure. The need to increase the level of investment has to be balanced against the difficult financial position of the Councils.

5.3 There is little change in the method of financing the programmes planned over the next 3 years. In addition, both Councils have approved a 'Strategic Property Investment Fund' which is an invest-to-save provision and specific investments which meet the criteria will be funded through prudential borrowing.

5.4 Both proposed programmes assume a phased use of the available prudential borrowing, capital receipts, reserves and the Major Repairs Reserve for Adur Homes which is generated from the depreciation set aside on an annual basis. These are discussed in more detail below:

5.5 Usable Capital Receipts derived from the sale of assets

5.5.1 Usable capital receipts are generated through the sale of Council owned assets. Both Councils are actively looking for opportunities to increase the available receipts as follows:

i) *Adur District Council*

In the past, the main source of capital receipts for Adur District Council has come from council housing sales which are used to support the

HRA Investment Programmes. However the potential sale of Adur Civic Centre could lead to a substantial capital receipt, the use of which will be determined by Members.

Adur has signed up to the DCLG agreement allowing 100% of Right to Buy (RTB) receipts to be retained to finance new affordable homes within the Adur area. However, the receipt can only provide 30% of the cost of any new build which means that the remaining 70% has to be financed from other sources including borrowing. A condition of being able to retain capital receipts arising from RTB sales was that they must be spent within a 3 year time limit. Receipts have to be returned after 3 years if we cannot allocate the receipts to any new homes. Properties may be built by Adur Homes or another Registered Provider.

Other Housing Revenue Account property or land sales fall outside the requirements of RTB receipts and may be retained by Adur provided it is spent on affordable housing, regeneration or the paying off of Housing Revenue Account debt.

ii) Worthing Borough Council

Worthing Borough Council has used receipts generated from the sale of specific sites (Aquarena and Eirene Road) to pay down debt following the £9.6m borrowing undertaken to finance the 'Splashpoint' swimming pool including the receipt recently received from the sale of the Aquarena site. Other general receipts are used to fund the capital investment programme.

Worthing Borough Council also has the right to a proportion of the receipts generated from the sales of homes by Worthing Homes. These receipts have been set aside to fund the delivery of affordable housing

5.5.2 Whilst, the revenue implication of using any capital receipts is by no means as much as those incurred by borrowing, this is by no means a 'free' source of funding. The annual revenue costs of using £1m of capital receipts are as follows:-

	Year 1 £	Year 2 £

Interest at say 0.5%	2,500	5,000
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In the past capital receipts have been a major source of funding for both Councils' capital programmes. Members will be aware that the Councils now have only limited access to capital receipts as:

- a) Neither Council owns large tracts of land that can be easily disposed of when capital receipts are needed. Indeed, any such tracts of land may afford the Council the opportunity to either directly or indirectly improve the supply of affordable housing. There are some disposals which are currently taking place and which could be made available in time, but these are unlikely to meet all the investment needs of either Council in the immediate future;
- b) There are very few other options for future disposals of operational assets, owned by either council, without service provision implications;
- c) Any benefits that might accrue from the sale of non-operational assets, such as the commercial properties, will be largely negated by the loss of significant rental and lease income. Consequently, the disposal of such assets can only be undertaken when there is a clear business case to justify such an action;

5.5.3 In addition, due to the pressure on the reserves, some of the receipts generated in the period 2016 - 2019 have been set aside to fund the costs associated with delivering the savings necessary to balance the revenue budget. Whilst no funding is due to be released for 2019/20, given the financial challenges ahead it will be prudent to keep some receipts aside for future costs.

5.5.4 In light of the budget strategy and the limitations on generating additional capital receipts, the estimated balance of capital receipts to fund the 2020/21 and 2021/22 Capital Investment Programmes will be:

Adur District Council

Adur District Council		Balance at 1st April £'000	* Receipts Generated £'000	Planned Use £'000	Balance at 31st March £'000
2020/21	General	-	-	-	-
	Ring-fenced				
	- HRA	745	800	(1039)	506
	- General Fund	219	16	(57)	178
	Total	964	816	(1,096)	684
2021/22	General	-	-	-	-
	Ring-fenced				
	- HRA	506	800	(458)	848
	- General Fund	178	16	(6)	188
	Total	684	816	(464)	1,036

Worthing Borough Council

Worthing Borough Council		Balance at 1st April £'000	Receipts Generated £'000	Planned Use £'000	Balance at 31st March £'000
2020/21	General	-	-	-	-
	Ring-fenced	4384	212	(1,432)	3,164
	Total	4384	212	(1,432)	3,164
2021/22	General	-	-	-	-
	Ring-fenced	3,164	212	(1,002)	2,374
	Total	3,164	212	(1,002)	2,374

The lack of capital receipts as a source of funding is a problem for both Councils. It is inevitable that both Councils will need to borrow to sustain their respective capital programmes with inevitable higher revenue consequences as a result.

5.6 Prudential Borrowing

5.6.1 For the General Fund, the Prudential Code generally gives an unlimited ability to borrow, provided it is 'affordable, sustainable and prudent'. In practical terms the amount of the borrowing is inhibited by the impact of the associated revenue consequences on the revenue budget and on council tax.

5.6.2 Historically, the position for Adur's Housing Revenue Account was different. Since April 2012, any future borrowing for capital investment in the housing stock, would only be allowable subject to repaying existing debt and creating headroom between actual debt and the borrowing limit of £68.9 million. Recently, the debt cap on the HRA has been removed and so the limitation on any future borrowing will be the affordability of the revenue consequences of the borrowing.

5.6.3 Whilst, the HRA has the option to make a voluntary revenue provision (VRP) for the repayment of debt, at the moment this option is not being exercised due to the financial position of the HRA. This will be reassessed once the current government policy on rent levels of a 1% annual reduction comes to an end. The repayment of debt can also be funded from the depreciation which is set aside into the Major Repairs Reserve (see 5.7.1 below).

5.6.4 The annual revenue costs of each additional £1m of Prudential Code borrowing are estimated to be as follows:-

	Year 1 £	Year 2 £
Principal repayment based on the annuity method *	0	53,770
Interest at say 3%	15,000	30,000
Total costs	15,000	83,770

- * Both Councils have a policy of repaying any debt over the life of the asset acquired. On average the assets funded will have a life of 15 years which is equivalent to a 7% revenue provision each year.

MRP= Minimum Revenue Provision – the amount of ‘capital’ that has to be repaid each year, notionally this is the amount set aside to repay debts which have accumulated to finance schemes.

5.7 Adur Housing Revenue Account - Major Repairs Reserve contribution

5.7.1 The Council is allowed to set-aside amounts into a Major Repairs Reserve, equivalent to at least the annual depreciation charge for the housing stock made to the Housing Revenue Account. This can be used to fund the repayment of debt or to finance capital expenditure. The major repairs allowance calculation for 2018/19 is initially estimated at £3.8m which will be used to finance the capital programme.

5.7.2 New capital expenditure on housing will be financed from direct revenue contributions, capital receipts, the Major Repairs Reserve or from Prudential Borrowing (if overall borrowing is less than the ‘borrowing limit’ of £68.9 million). Any new borrowing will require amounts to be set aside from the Major Repairs Reserve for repayment of debt.

5.8 Revenue Contributions and Reserves

5.8.1 Worthing Borough Council has a specific capital reserve set aside to fund the capital improvements at the Crematorium. The Crematorium makes an annual contribution to the reserve from the additional income generated by the agreed improvements.

5.8.2 The HRA has set up a ‘New Acquisition and Development’ reserve specifically to fund initiatives to increase the supply of affordable housing.

5.9 Capital Grants and other external funding

5.9.1 The following capital grants and other contributions are expected and have been taken into account within the overall resources for the 2020/21 capital programmes:

Adur District Council External Funding

	£
Disabled Facilities Grant (Better Care Fund)	350,000

Worthing Borough Council External Funding

	£
Disabled Facilities Grant (Better Care Fund)	750,000
S106 Receipts	20,000
Theatres Restoration Levy	60,400

5.9.2 Disabled Facilities grants are mandatory and each Council has to approve all eligible grants. All approvals are for 12 months and works can be undertaken at any time in this period. Any unspent grant can be carried forward to future years to fund outstanding grant commitments at 31st March.

6.0 DRAFT PROGRAMMES

General Fund Programme

6.1 The 2020/21 and 2021/22 draft General Fund programmes are attached at Appendix 2 and 3 and include the proposed changes to the 2019/20 programme. The indicative programmes have been prepared on the basis of the agreed guidelines and the estimated resources. Each scheme has been scored using the priority scoring system devised under the Capital Strategy, producing a balanced programme in accordance with the overall available funding. At this stage, the schemes recommended for inclusion 2021/22 are indicative only and will be reassessed next year.

6.2 Members are asked to consider the proposed programmes. Members can remove schemes if they consider that they should not be supported at this time or add schemes which merit support provided that the overall programme remains affordable. Additional information is provided below on the proposed invest to save schemes and other issues which members should be aware of when considering the overall programme.

6.3 **Invest to save schemes**

The Councils will consider 'invest to save' capital proposals which produce revenue savings that exceed the cost of borrowing by at least 10% over the life of the investment.

(i) **Empty Properties**

Historically, this scheme has been funded from New Homes Bonus. However this will cease to be paid to the Councils from 2020/21 and is due to be fundamentally reformed. Consequently, this scheme will be funded in future from the repayment of empty property grants and loans. The effectiveness of the scheme is reviewed annually.

The Councils continue to build on the working relationship with the nominated private sector letting agent that we are currently in partnership with to manage our guaranteed rent scheme. We have already achieved one of our objectives by developing a Guaranteed Rent Scheme with Northwood's letting agent. This is proving successful with 23 properties to date being referred to them and the housing options team receiving the nomination rights. There has been a growing number of empty home owners interested in the schemes and new approaches continue to be sought to promote the funding to Empty Property owners. Increasing the supply of private sector rental properties available at Local Housing Allowance levels remains a key objective.

Close working with our Legal Team to develop and finalise the Enforced Sales Procedure is nearing fruition which will allow us to proceed with the sale of three long term empty properties, we anticipate using this procedure on further properties in the future.

A number of projects are currently underway with the YMCA, who still have HCA grant funding. The councils funding from the Empty Property Assistance Programme will see an empty run down property of over three years being renovated and brought back into occupancy as a four bed HMO nomination rights to this property will be awarded to the council for the next five years.

The Councils will continue to focus on achieving the objectives set out in the Empty Property Strategy and working with partners in the charitable sector as well as individual empty property owners to

increase the supply of affordable housing as these properties are let at social rents.

The success of this initiative will be monitored.

(ii) Strategic Property Investment Fund

Both Councils have committed to investing in Commercial Property to produce a long term sustainable income for the Council. The investment in such property is governed by the Annual Investment Strategy - Commercial Property which was approved by the Joint Strategic Committee on the 10th July 2018

To enable this objective to be met, as part of the Capital Strategy, each Council has set aside funding for a Strategic Property Investment Fund. Each investment should generate income which exceeds the potential borrowing costs associated with the purchase or development of the new property

Whilst under the constitution the Head of Major Projects has the delegated authority to purchase property provided that a budget exists; given the nature of these investments, each individual purchase or development is the subject of a business case which is approved by the relevant Leader and Executive Member of Resources.

The amount that can be invested in any given year by each Council is currently capped at £25m with an overall cap in the level of investment at £75m. However there may be instances when property becomes available during the year which meets the investment objectives but which will mean that the cap will be breached in a given year. Consequently it is recommended that the budget from the following year can be bought with the approval of the Executive Member of Resources.

(iii) Temporary accommodation

The cost of temporary and emergency accommodation has been escalating. In response to this, the Councils have each created a budget to purchase temporary accommodation for residents who the Council has a duty to house temporarily. Each proposal is assessed for

financial and operational viability before a business case is approved by the Executive Member. Elsewhere on this agenda is a full update report on the progress of the Council's initiatives to improve the supply of affordable housing.

6.4 **Schemes currently below programme financial cut-off**

6.4.1 This year there are a few schemes which fall below the proposed cut-off for each of the programmes. These are detailed in appendices 2 and 3.

6.5 **Adur Housing Investment Programme**

6.5.1 The estimated resources available to fund the 2019/20 - 2021/22 HRA Investment Programme are sufficient to fund all the schemes detailed in Appendix 5.

6.5.2 The first priority for the programme is the continued maintenance of Council homes to address issues arising from the condition survey. Members have recently approved the programmes for 2019/20 - 2021/22, which are detailed in Appendix 5.

6.6 **Overall**

The following assumptions have been used in preparing the draft programmes:

- (a) Maximise use of external funding where possible.
- (b) Continuation of Specific Grant Aided Funding for Mandatory Disabled Facilities Grants.
- (c) The proposed Capital Programme and Reserve Lists include a number of the larger planned maintenance schemes. Only schemes which meet the criteria for capital funding are included.

6.7 The following tables are a summary of total resources used to fund the new schemes included in the draft programmes for 2020/21 and 2021/22.

Adur District Council

Programme Year	Revenue Contributions and Reserves £	Major Repairs Reserve £	Capital Grants and Contributions £	Usable Capital Receipts £	Borrowing £	TOTAL £
2020/21						
General Fund	491,120	-	350,000	6,000	994,000	1,841,120
HRA	-	3,900,000	-	140,000	1,460,000	5,500,000
Total	491,120	3,900,000	350,000	146,000	2,454,000	7,341,120
2021/22						
General Fund	81,920	-	350,000	6,000	994,000	1,431,920
HRA	-	4,000,000	-	140,000	1,380,000	5,520,000
Total	81,920	4,000,000	350,000	146,000	2,374,000	6,951,920
TOTAL						
General Fund	573,040	-	700,000	12,000	1,988,000	3,273,040
HRA	-	7,900,000	-	280,000	2,840,000	11,020,000
GRAND TOTAL	573,040	7,900,000	700,000	292,000	4,828,000	14,293,040

6.8 Members will note that the total planned new spending for 2020/21 and 2021/22 is £14,293,040. The table above indicates how this proposed programme will be financed. However, the Council is applying for external funding from Homes England which would substantially reduce the HRA borrowing included above; the bid is for 20% funding for 2 of the Council's development properties.

6.9 Members are also asked to approve changes to the 2019/20 Capital Investment Programme where urgent investment has been identified. Full details are included in Appendix 2 and are summarised below:

Schemes to be added to 2019/20 Capital Investment Programme	Funding (Council Resources Borrowing or Capital Receipts)
Lancing Manor Main Hall Floor Replacement	£60,000
Wadurs Swimming Pool - Replacement boiler and plant	£90,000
Condition Surveys of Commercial Leased Out Properties	£14,030
Funding Required	£164,030
Schemes not proceeding to be removed from 2019/20 Capital Investment Programme	
Lancing Manor Leisure Centre - External Cladding	(£13,500)
Land Drainage Improvements - Larkfield playing field	(£22,400)
Underspend c/f from 2018/19 (2 refuse and recycling vehicles not now required)	(£128,130)
Funding Available	(£164,030)

Worthing Borough Council

Programme Year	Revenue Contributions and Reserves £	Capital Grants and Contributions £	Theatres Levy / Theatres External Funding £	Usable Capital Receipts £	Borrowing £	TOTAL £
2020/21						
General Fund	69,080	770,000	60,400	1,000,000	2,500,000	4,399,480

2021/22						
General Fund	69,080	750,000	310,000	1,000,000	2,018,000	4,147,080
GRAND TOTAL	138,160	1,520,000	370,400	2,000,000	4,518,000	8,546,560

6.9 Members will note that the total planned new spending for 2020/21 and 2021/22 is £8,546,560. The table above indicates how this proposed programme will be financed.

6.10 Members are also asked to approve changes to the 2019/20 Capital Investment Programme where urgent investment has been identified. Full details are included in Appendix 3 and are summarised below:

Schemes to be added to 2019/20 Capital Investment Programme	Funding (Council Resources Borrowing or Capital Receipts)
Condition Surveys of Commercial Leased Out Properties	£45,000
Installation of new water supply to foreshore splash pad	£22,400
MSCPs - Upgrade of payment machines to include contactless facility barcode readers	£59,250
Pavilion Theatre - Sound proofing between auditorium and cafe / bar. Total cost of scheme £50,200. Funded £15,000 from a business investment, Theatres Restoration Levy £16,000, and Council Resources £19,200.	£19,200
Public Conveniences Refurbishment Programme	£200,000
Additional funding required for the removal of asbestos from the Town Hall roof space	£128,500
Contingency for urgent priority schemes, inflation increases and unavoidable overspends	£70,650
Funding Required	£545,000
Underspend c/f from 2018/19 (2 refuse and recycling vehicles not now required)	(£45,000)
Additional borrowing / capital receipts agreed July	(£500,000)

2018	
Funding Available	(£545,000)

7.0 Revenue Implications

7.1 The revenue implications (excluding the revenue impact of financing the Capital Investment Programme) of all the capital projects in the draft programmes are shown in last column of appendices 2 and 3. An assessment of the revenue implications of the planned programme has already been built into the Medium Term Financial Plan. This has already been recognised as a genuine expenditure within the overall revenue budget. There is, of course, no obligation to spend merely because resources are available. In considering the merits of any capital investment proposal, the opportunity cost of using the resources, the revenue cost associated with any borrowing and the interest earnings foregone by utilising capital receipts and reserves, require full consideration.

7.2 The full year revenue impact of financing the capital programme is shown below:-

Adur District Council

Programme Year	Revenue Impact	Cumulative	Full-Year Impact in
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	General Fund £	HRA £	General Fund £	HRA £	
2020/21	99,430	146,700	99,340	146,700	2021/22
2021/22	99,430	138,700	198,860	285,400	2022/23

Worthing Borough Council

Programme Year	Revenue Impact		Cumulative		Full-Year Impact in
	Borrowing £	Capital Receipts £	Borrowing £	Capital Receipts £	
2020/21	250,000	5,000	250,000	5,000	2021/22
2021/22	201,800	5,000	451,800	10,000	2022/23

The above figures, for both councils, do not include any other direct revenue implications, which could be either positive or negative, depending on the particular schemes. The draft programmes show the other ongoing annual running costs of servicing and maintaining the proposed schemes and savings generated from the capital investment.

8.0 Prudential Indicators

8.1 The statutory framework for the Prudential System is set out in Chapter I of the Local Government Act 2003 and in the Local Authorities (Capital Finance and Accounting) (England) Regulations 2003 as amended. The framework incorporates four statutory codes. These are:

- The Prudential Code prepared by CIPFA
- The Treasury Management Code prepared by CIPFA
- The Statutory Guidance on Local Authority Investments prepared by MHCLG
- The Statutory Guidance on Minimum Revenue Provision prepared by DCLG

- 8.2 Part of the core process for the Prudential Code is for Members to set Prudential Indicators as detailed in the Prudential Code against which the performance of the Capital Investment Programme and Treasury Management can be measured and monitored throughout the year. These indicators will be calculated once the programme has been fixed and reported to the Executive and Council as part of the Revenue Budget report.
- 8.3 Members should be aware that the Prudential Code has been revised with the aim of creating more openness and transparency around investment in non-financial instruments. New requirements for reporting include:
- i) Local authorities should formally approve the capital strategy
 - ii) The Chief Financial Officer must now formally report on the risks associated with the capital strategy.
 - iii) Local authorities will need to disclose the contribution that investments make to the delivery of core activities.
 - iv) The key principles of security, liquidity and yield will be extended to all investment activity, including commercial and regeneration investments.
 - v) There will be an extended requirement for the local authority to comment on the skills and training of decision makers, be they senior officials, Members or Treasury Management staff.
- 8.4 In parallel to the changes in the Prudential Code, the Government has issued revised guidance on Minimum Revenue Provision for the 2019/20 financial year. The main changes proposed are that:
- i) Local authorities can still overpay in any specific year, and offset that overpayment against charges in future years, provided the overpayment is disclosed in the MRP Policy with the cumulative amount overpaid.
 - ii) Where local authorities use a methodology based on the Useful Life of assets, the maximum Useful Life is 50 years, except in specific circumstances. The Council already complies with this requirement.

- iii) In respect of investment properties, from 1st April 2019 the provision must be spread over the lifetime of the debt taken on to acquire the property.

9.0 Engagement and Communication

- 9.1 Members were consulted on the capital bids to be included in the draft programmes. Their comments are included in this report. The final recommendations for the capital programmes will be made to Adur District Council on the 13th December, 2018 and Worthing Borough Council on the 11th December, 2018.

10.0 Conclusion

- 10.1 Whilst both Councils have only limited resources with which to fund the capital programme, it has been possible to provide for a modest core programme of £1.0m for Adur District Council, £2.5m for Worthing Borough Council each year and £5.2m for Adur Homes. In addition, Worthing Borough Council has committed to a refurbishment programme for the car parks which has initially been funded through increased income from fees and charges.
- 10.2 Both Councils have insufficient capital resources available to meet all of the identified demands for capital investment for 2020/21 and 2021/22, and therefore some schemes must remain on the respective Reserve List.
- 10.3 The implication of this restriction in capital investment is that some maintenance needs are not currently being met. Both Councils will need to continue to critically review their asset base over the coming years with a view to retaining a sustainable level of assets to support service delivery.
- 10.4 The continuing constraints on the availability of capital resources in the medium to long term and the direct impact on the revenue budget leaves little room for manoeuvre. Work needs to commence now to ensure sufficient resources are available to both Councils to provide adequate funds for financing the respective Capital Investment Programmes from 2019/20 onwards. In any event, the revenue consequences of spending scarce resources must always be borne in mind in judging the merits of any capital investment proposal.

11.0 Financial Implications

11.1 The financial implications associated with the development of the budgets are detailed throughout the report.

Finance Officer: Sarah Gobey

Date: 19th November 2018

12.0 Legal Implications

12.1 Part 1 of the Local Government Act, 2003 sets out the framework for capital finance and expenditure.

12.2 The Local Government (Capital Finance and Accounting) (England) Regulations 2003 provide more detailed requirements.

12.3 Section 111 of the Local Government Act, 1972 allows the Council to do anything which is intended to facilitate or is conducive to or ancillary to any of its functions.

12.4 The Local Government Act 2003, Sections 16(2)(b) and 20: Treatment of costs as capital expenditure allows Councils to use any capital receipts generated in 2016/17 – 2018/19 to fund revenue expenditure which will generate an on-going saving via a direction from the Secretary of State which was issued on 17th December 2015.

Legal Officer:

Date:

Background Papers

CIPFA Prudential Code for Capital Finance in Local Government

Capital Estimates 2019/20 – Working papers

Investing for the future - Our Capital Strategy 2019/22 – Report to Joint Strategic Committee on 10th July 2018

Achieving Financial Sustainability - Budget Strategy for 2019/20 and beyond – Report to Joint Strategic Committee on 10th July 2018

2nd Capital Investment Programme and Projects Monitoring 18/19 – Report to Joint Strategic Committee on 6th November 2018

HRA Capital Programme 2017-2019 – Report to Joint Strategic Committee on 12th September 2017

Adur District Council - Housing Revenue Account Capital Programme 2019-2022– Report to Joint Strategic Committee on 9th October 2018

Worthing multi-storey car park improvement programme: approval to commence capital works – Report to Joint Strategic Committee on 4th April 2017

Investing in Worthing Town Centre - Approach to Car Parking Provision – Report to Joint Strategic Committee on 6th November 2018

Improving supply of temporary accommodation - Report to Joint Strategic Committee on 13th September 2016

Commercial Property Investment Strategy - Report to Joint Strategic Committee on 10th July 2018

Contact Officer:

Sarah Gobey

Chief Financial Officer

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SUSTAINABILITY AND RISK ASSESSMENT

1. ECONOMIC

Matter considered and no issues identified

2. SOCIAL

2.1 Social Value

Matter considered and no issues identified

2.2 Equality Issues

Individual schemes within the three proposed capital programmes have been subjected to equalities impact assessment. Schemes which have a positive impact on equalities include:

- Affordable housing schemes – Schemes are targeted at the most vulnerable;
- Disability Discrimination Act - Works to improve accessibility of Council buildings;
- Disabled Facilities Grants – Improvements and adaptations to private housing to meet specific needs;
- Home Repair Assistance Grants – Grants to enable those in need to stay in their homes;
- Resurfacing of hard surfaces – Provides an improved surface for wheelchair users and other people with reduced mobility;
- Parks – Replacement of play area and outdoor fitness equipment which is designed to be more accessible and inclusive;
- ICT Hardware Replacement Programme – Provision of special keyboards and screens where required;
- Empty Property Grants – Increase the supply of affordable housing in the locality.
- Public Conveniences – Upgraded and new facilities include DDA improvements and facilities.

There will be no negative equalities and diversity outcomes arising from the proposed programmes.

SUSTAINABILITY AND RISK ASSESSMENT

2. SOCIAL

2.3 Community Safety Issues (Section 17)
Matter considered and no issues identified

2.4 Human Rights Issues
Matter considered and no issues identified

3. ENVIRONMENTAL

Matter considered and no issues identified

4. GOVERNANCE

Matter considered and no issues identified



ADUR & WORTHING COUNCILS

CAPITAL PRIORITISATION MODEL

Criteria for scoring points

Category	Criteria
A	<p>Revenue Implications</p> <p>Add Points – 1 point per £2,000</p> <ul style="list-style-type: none"> • Additional revenue income as measured over asset life, after payment of running costs OR • Projects result in a reduction in the revenue budget from date of completion. • Any project whose annual saving exceeds the costs of borrowing over the life of the acquisition by 10% or more will gain automatic approval under invest to save principles, subject to approval by the Chief Financial Officer and ratification by JSC.
B	<p>Deduct Points – 1 point per £2,000</p> <ul style="list-style-type: none"> • Additional annual operation costs OR • The project results in increased net revenue costs.
C	<p>Building Condition Survey</p> <ol style="list-style-type: none"> 1) Good – Performing as intended and operating effectively (0 points). 2) Satisfactory – Performing as intended, but exhibiting minor deterioration (0 points). 3) Poor – Exhibiting major defects and/or not operating as intended (1 point). 4) Bad – Life expired and/or serious risk of imminent failure (5 points) <p>(The Condition must be agreed with Derek Magee, Technical Services, before adding points). Finance will seek validation of any points awarded here.</p>

Category	Criteria
D	<p>Equipment/Vehicle Condition Survey</p> <ol style="list-style-type: none"> 1) Good – Performing as intended and operating effectively (0 points). 2) Satisfactory – Performing as intended, but exhibiting minor deterioration (0 points). 3) Poor – Exhibiting major defects and/or not operating as intended (1 point). 4) Bad – Life expired and/or serious risk of imminent failure and non-replacement will have serious operational consequences (5 points).
E	<p>Equalities Impact Assessment - Add 5 points or 1 point</p> <p>Score 5 points where the objective of the scheme is to improve equalities e.g. DDA schemes, or score 1 point for schemes which contribute to equalities, e.g. access improvements.</p> <ol style="list-style-type: none"> 1) How will the proposed project improve Equality and Diversity in the area? 2) Who will benefit from this project? Is there likely to be a positive impact on specific equality groups (whether or not they are intended beneficiaries), and if so, how? Or is it clear at this stage that it will be equality “neutral”? i.e. will have no particular effect on any group. 3) Is there likely to be an adverse impact on one or more equality groups as a result of this scheme? If so, who may be affected and why? Or is it clear at this stage that it will be equality “neutral”? 4) Is the impact of the scheme – whether positive or negative – significant enough to warrant a more detailed assessment (Stage 2 – see guidance)? If not will there be monitoring and review to assess the impact over a period of time? Give reasons for your answer and any steps you are taking to address particular issues, including any consultation with staff or external groups/agencies.
F	<p>Improvement/Betterment - Add 1 point</p> <p>Improvement beyond essential requirement to existing services, work to improve the level of service where there is a proven need and demonstrable benefit. This includes results of Business Transformation or Service Reviews.</p>
G	<p>Health & Safety (non statutory) – Points 0 - 5</p> <p>The project is considered necessary for the health and safety of the Council’s employees or the general public and has been agreed with the Corporate Health & Safety Officer:</p> <ul style="list-style-type: none"> No Risk - 0 points Low Risk - 1 point Medium Risk - 3 points High Risk - 5 points


Category	Criteria																
H	<p>Risk Register If the scheme's risks are on the Corporate Risk Register the points to be awarded are High Risk 5 points, Medium Risk 3 points, and Low Risk 1 Point. Finance will seek validation of any points awarded here.</p>																
I	<p>Partnership working – Add 5 points Projects that involve partnership working where the partner contributes to the completion of the scheme, rather than just benefits from the outcome. This could be funding, in-kind work or involvement in the design process which has a direct affect on the final project.</p> <p>Examples would be community involvement, WSCC schemes, "Better Together" (Coastal West Sussex Partnership) and the police. Full details of all partners involved and their contribution to the scheme must be provided.</p>																
J	<p>Match Funding / External Funding Utilisation of Council resources. The higher the percentage of funding expected from the Local authority, the less points can be awarded: This has an individual ranking Matrix – please see below:</p>																
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th data-bbox="145 1200 751 1267" style="text-align: center;">External Funding % received</th> <th data-bbox="751 1200 1449 1267" style="text-align: center;">Points to be added</th> </tr> </thead> <tbody> <tr> <td data-bbox="145 1267 751 1335" style="text-align: center;">0.1% - 24%</td> <td data-bbox="751 1267 1449 1335" style="text-align: center;">1</td> </tr> <tr> <td data-bbox="145 1335 751 1391" style="text-align: center;">25% - 49%</td> <td data-bbox="751 1335 1449 1391" style="text-align: center;">2</td> </tr> <tr> <td data-bbox="145 1391 751 1447" style="text-align: center;">50% - 65%</td> <td data-bbox="751 1391 1449 1447" style="text-align: center;">3</td> </tr> <tr> <td data-bbox="145 1447 751 1503" style="text-align: center;">66% - 75%</td> <td data-bbox="751 1447 1449 1503" style="text-align: center;">5</td> </tr> <tr> <td data-bbox="145 1503 751 1559" style="text-align: center;">76% - 89%</td> <td data-bbox="751 1503 1449 1559" style="text-align: center;">7</td> </tr> <tr> <td data-bbox="145 1559 751 1615" style="text-align: center;">90% - 99%</td> <td data-bbox="751 1559 1449 1615" style="text-align: center;">10</td> </tr> <tr> <td data-bbox="145 1615 751 1682" style="text-align: center;">100%</td> <td data-bbox="751 1615 1449 1682" style="text-align: center;">10 or Automatic Approval **</td> </tr> </tbody> </table>	External Funding % received	Points to be added	0.1% - 24%	1	25% - 49%	2	50% - 65%	3	66% - 75%	5	76% - 89%	7	90% - 99%	10	100%	10 or Automatic Approval **
External Funding % received	Points to be added																
0.1% - 24%	1																
25% - 49%	2																
50% - 65%	3																
66% - 75%	5																
76% - 89%	7																
90% - 99%	10																
100%	10 or Automatic Approval **																
**	<p>Automatic approval is subject to the scheme contributing to the Council's aims, and future financial revenue implications being accommodated with the Council's overall revenue budget. All external funding must be confirmed by source before scheme is included in the Adur or Worthing Capital Investment Programme.</p>																
K	<p>Consultation – points to be determined by Members (up to 5 points in total) Projects that are important for community/political reasons following consultation.</p>																

COUNCIL PRIORITIES


Category	Criteria	Points
L	Minimum works required to prevent the Council failing in its statutory duty (e.g. DDA)	20
	Or There is a mandatory legal requirement to provide the service, the proposed scheme enables the service to be provided and that obligation cannot be met in any other way	20
M	Essential works are required to avoid serious long-term financial, operational or service consequences	15
	Or There is a demonstrable, priority need to replace the asset/ service on an essentially like for like basis (save for improvements in technology) as the existing asset is at the end of its useful life	15
N	Other schemes, which meet the Councils priorities as laid out in the Platforms for our Places, Service Plans, Local Area Agreements, Community Strategy Priority Action Plans or the Councils' plans	10
O	There is an expectation by the Government that the Council should undertake a particular course although it may not be currently statutory and there is a likelihood of some form of sanction being applied against the Council if that expectation is not met.	5
P	Council Priorities (Platforms): 1 point for each point achieved from each platform (max. 18)	
P1	Platform 1 - Our Financial Economies 1.1) Projects to regenerate and activate places. 1.2) Creating and leveraging opportunities for investment. 1.3) Developing partnership with business sector and identify supports. 1.4) Developing our learning and skills ecosystem.	

Category	Criteria
<p>P2</p>	<p>Platform 2 – Our Social Economies</p> <p>2.1) Responding to communities’ needs in particular housing.</p> <p>2.2) Encouraging social financing and social innovation.</p> <p>2.3) Promoting the health and safety of our places.</p> <p>2.4) Exploring place-based health solutions.</p>
<p>P3</p>	<p>Platform 3 – Stewarding our Natural Resources</p> <p>3.1) Developing the environmental resilience of communities, business and infrastructure.</p> <p>3.2) Engaging the community and business in stewarding our environment.</p> <p>3.3) Developing the environment’s role in health and wellbeing.</p>
<p>P4</p>	<p>Platform 4 – Services and Solutions for our Places</p> <p>4.1) Using customer insight to develop more customer-centred services.</p> <p>4.2) Utilising the expertise in our communities.</p> <p>4.3) Responding to regulatory change and competition.</p>
<p>P5</p>	<p>Platform 5 – Leadership of our Places</p> <p>5.1) Developing strong partnerships and the capacity of our place leaders.</p> <p>5.2) Working with partners to maintain and manage platforms.</p> <p>5.3) Utilising place data and intelligence.</p> <p>5.4) Promoting Adur and Worthing.</p>


ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 ADUR DISTRICT COUNCIL Bid No.	Description	Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
							2020/21 £	2021/22 £		
PROPOSED CHANGES TO 2019/20 CAPITAL INVESTMENT PROGRAMME										
1	Impulse Leisure - Lancing Manor Leisure Centre main hall floor replacement. (Estimated current life of current flooring 12 months)		DM	NB	60,000	-	-	-	60,000	-
2	Impulse Leisure - Wadurs Swimming Pool replacement boiler and plant. (Urgent works are required in order to prevent boiler failure. Condition survey commissioned to establish costs and extent of works)		DM	NB	90,000	-	-	-	90,000	-
3	Impulse Leisure - Lancing Manor Leisure Centre external cladding. (Funding not required as the works have been funded from the revenue budget)		DM	EB	-13,500	-	-	-	-13,500	-
4	Condition Surveys of Commercial Leased Out Properties (To provide an assessment of the current condition of the Council's commercial leased out properties)		SM	NB	14,030	-	-	-	14,030	-

ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 ADUR DISTRICT COUNCIL Bid No.	Description	Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
							2020/21 £	2021/22 £		
5	Land Drainage Improvements - Realignment of ditch and stabilisation of banks in the vicinity of Larkfield playing field, Lancing (Works to realign and shallow the ditch running between Larkfield Recreation Ground and the stables were originally scheduled for 2019/20 but are now proposed for 2021/22)		DM	EB	-22,400	-	-	-	-22,400	-
Proposed Changes to 2019/20 CIP:					128,130	-	-	-	128,130	-
Proposed Funding:										
Underspend on 2 refuse and recycling vehicles c/f from 2018/19:					128,130					
PROPOSED 2020/21 AND 2021/22 CAPITAL INVESTMENT PROGRAMME										
"INVEST TO SAVE" SCHEMES										
1	Empty Properties - Grants and Loans towards works to bring empty properties back into use (Scheme funded from New Homes Bonus based on number of empty properties brought back into use, and repayments of grants and loans made. See report for details)		BR	EB/NB	-	-	21,000	21,000	42,000	See report for anticipated additional income
Total Invest to Save Schemes:					-	-	21,000	21,000	42,000	-


ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 ADUR DISTRICT COUNCIL Bid No.	Description	Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
							2020/21 £	2021/22 £		
PARTNERSHIP SCHEMES FUNDED FROM RING FENCED FUNDING										
2P	Corporate ICT hardware and infrastructure replacement programme (Partnership scheme with Worthing Borough Council. Total cost £65,000 2020/21, £100,000 2021/22). Replacement PCs, laptops, servers and infrastructure.		JJ	EB/NB	-	30,550	30,550	47,000	77,550	-
3P	Digital Strategy General Provision (Partnership scheme with Worthing Borough Council. Total annual provision £225,000 to facilitate delivery of the digital strategy)		JJ	EB/NB	-	105,750	105,750	105,750	211,500	-
4P	Grounds Maintenance / Cemeteries - Vehicle replacements (Partnership scheme with Worthing Borough Council. Total cost Year 1: £28,000 1 x 3.5 tonne tipper. Total cost Year 2: £133,000 3 x small vans, 3 x small tippers, and 1 landrover)		AN	EB/NB	-	15,400	15,400	53,200	68,600	-
5P	Grounds Maintenance Service - Rolling programme of equipment replacements (Partnership scheme with Worthing Borough Council. Total cost £35,000 per annum)		AE	EB/NB	-	14,000	14,000	14,000	28,000	-


ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

ADC ADUR DISTRICT COUNCIL Bid No.	Description	Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
							2020/21 £	2021/22 £		
6P	Refuse / Recycling / Street Cleansing / Public Conveniences Cleansing vehicle replacements (Partnership scheme with Worthing Borough Council. Total cost Year 1: £431,500 1 x recycling vehicle, 3 x street cleansing vehicles. Total cost Year 2: £376,500 8 x street cleansing vehicles, 1 x public conveniences cleansing vehicles and 1 workshop vehicle)		AN	EB/NB	-	164,850	164,850	147,070	311,920	-
7P	Refuse and Recycling Service - Wheeled bin replacements (Partnership scheme with Worthing Borough Council. Total cost £50,000 p.a. £30,000 funded from green bin income)		TP	EB/NB	-	7,280	18,200	18,200	36,400	-
8P	Parks and Open Spaces - Street litter and dog bins replacement programme (Partnership scheme with Worthing Borough Council. Total cost £20,000 p.a)		TP	NB	-	7,600	7,600	7,600	15,200	-
Total Partnership Schemes:						345,430	356,350	392,820	749,170	-

ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 ADUR DISTRICT COUNCIL Bid No.	Description	Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
							2020/21 £	2021/22 £		
PLANNED MAINTENANCE SCHEMES FUNDED FROM RING FENCED FUNDING										
9	Condition Surveys of Corporate Buildings (To continue the assessment of the current condition of the Council's corporate buildings to inform a programme of planned maintenance works and also to establish the energy efficiency of corporate Buildings)		DM	EB/NB	-	22,400	22,400	22,400	44,800	-
10	Condition Surveys of Commercial Leased Out Properties (To provide an assessment of the current condition of the Council's commercial leased out properties)		SM	NB	-	30,800	30,800	30,800	61,600	-
11	Land Drainage Improvements - Realignment of ditch and stabilisation of banks in the vicinity of Larkfield playing field, Lancing (Works to realign and shallow the ditch running between Larkfield Recreation Ground and the stables)		DM	EB	-	-	-	22,400	22,400	-
Total Planned Maintenance Schemes:						53,200	53,200	75,600	128,800	-


ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 ADUR DISTRICT COUNCIL Bid No.	Description	Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
							2020/21 £	2021/22 £		
SCHEMES FUNDED FROM GENERAL FUND										
12	Affordable Housing - Grants to Registered Social Landlords to provide affordable housing (Year 1 funded from S106 receipts)	47	AA	EB/NB	-	-	409,200	419,130	828,330	-
13	Community Alarm Service - Procurement of community alarm equipment (Purchase of new alarm units for new customers and to replace units which have reached the end of their useful lives to attract new and retain existing customers. Funded from Community Alarm Trading Account)	47	BR	EB/NB	-	-	50,000	50,000	100,000	-
14	Housing Renewal Assistance - Mandatory Disabled Facilities Grants (Funded from the DCLG Better Care Fund)	46	BR	EB/NB	-	-	350,000	350,000	700,000	-
15	Public Conveniences - Rolling programme of refurbishments (Sites to be agreed with the Executive Member)	37	DM	EB/NB	-	50,000	50,000	-	50,000	-
16	Disability Discrimination Act Improvements - Rolling programme of improvements to Council buildings	36	DM	EB/NB	-	16,800	16,800	-	16,800	-


ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

ADC ADUR DISTRICT COUNCIL Bid No.	Description	Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
							2020/21 £	2021/22 £		
17	Asbestos Management - Removal and management of asbestos from corporate buildings and sites	34	DM	EB/NB	-	16,800	16,800	-	16,800	-
18	Housing Renewal Assistance - Discretionary Home Repair Assistance Grants (Budget provision based on previous years' spend. Future provisions to be assessed annually)	33	BR	EB/NB	-	65,000	65,000	-	65,000	-
19	Buckingham Park - Replacement of fencing, resurfacing of footpaths and other hard landscaping to improve access, including disability access, across the site. Phase 1 (Works required for Green Flag status)	32	AE	NB	-	56,000	56,000	-	56,000	-
20	Fishersgate Recreation Ground - Car park resurfacing (The car park has large areas where the surfaces have failed and now requires extensive resurfacing to prevent further defects)	31	DM	NB	-	140,000	140,000	-	140,000	-
21	Play Areas - Rolling Programme of improvements (Year 1 Sompting Recreation Ground)	31	AE	EB/NB	-	100,800	100,800	-	100,800	-

ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 ADUR DISTRICT COUNCIL Bid No.	Description	Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
							2020/21 £	2021/22 £		
22	Adur Parks and Open Spaces - Rolling programme of replacement signage (Prioritising sites with most activity to provide health and safety information, byelaws, contact details, facilities and promotion of events)	26	AE	NB	-	20,000	20,000	-	20,000	-
23	Allotments - Rolling programme of improvements (Works to include replacements and improvements of pathways, old water pipes, fencing improvements.	26	AE	EB/NB	-	16,800	16,800	-	16,800	-
Total General Fund Schemes:						482,200	1,291,400	819,130	2,110,530	-
Contingency provision for urgent / priority schemes, inflation and unavoidable overspends						-	119,170	123,370	242,540	-
TOTAL COST OF PROPOSED CAPITAL INVESTMENT PROGRAMME:						1,000,000	1,841,120	1,431,920	3,273,040	-


ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 ADUR DISTRICT COUNCIL Bid No.	Description	Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
							2020/21 £	2021/22 £		
The following schemes fell below the cut off for inclusion in the 3 Year Capital Investment Programme and will be added to the Reserve List, but could be included in the Capital Programme if Councillors choose:										
24	Public Conveniences - Rolling programme of refurbishments (Sites to be agreed with the Executive Member)	37	DM	EB/NB	-	-	-	50,000	50,000	-
25	Disability Discrimination Act Improvements - Rolling programme of improvements to Council buildings	36	DM	EB/NB	-	-	-	16,800	16,800	-
26	Adur Town Centres Public Space Improvements (To enhance public space and improving facilities within Adur's Town Centres primarily in Lancing and Southwick to increase the economic viability of the town centres and shopping areas)	34	JM	EB/NB	-	-	-	50,000	50,000	-
27	Asbestos Management - Removal and management of asbestos from corporate buildings and sites	34	DM	EB/NB	-	-	-	16,800	16,800	-
28	Housing Renewal Assistance - Discretionary Home Repair Assistance Grants (Budget provision based on previous years' spend. Future provisions to be assessed annually)	33	BR	EB/NB	-	-	-	65,000	65,000	-

ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

ADC ADUR DISTRICT COUNCIL Bid No.	Description	Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
							2020/21 £	2021/22 £		
29	Buckingham Park - Replacement of fencing, resurfacing of footpaths and other hard landscaping to improve access across the site. Phase 2 (Works required for Green Flag status)	32	AE	NB	-	-	-	56,000	56,000	-
30	Play Areas Improvements - Rolling Programme of improvements to Play Areas (Year 2 Southwick Recreation Ground)	31	WB	EB/NB	-	-	-	100,800	100,800	-
31	Impulse Leisure - Southwick Leisure Centre replacement of roof to main hall store room	28	DM	NB	-	-	-	47,000	47,000	-
32	Adur Parks and Open Spaces - Rolling programme of replacement signage (Prioritising sites with most activity to provide health and safety information, byelaws, contact details, facilities and promotion of events)	26	AE	NB	-	-	-	20,000	20,000	-
33	Allotments - Rolling programme of improvements (Works to include replacements and improvements of pathways, old water pipes, fencing improvements.)	26	AE	EB/NB	-	-	-	16,800	16,800	-
34	Parks and Open Spaces - Provision of outdoor fitness equipment (Year 1 Elmgrove Recreation Ground. Year 2 Adur Recreation Ground)	20	AE	NB	-	20,000	20,000	20,000	40,000	-

ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 ADUR DISTRICT COUNCIL Bid No.	Description	Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
							2020/21 £	2021/22 £		
FUNDING FOR PROPOSED CAPITAL INVESTMENT PROGRAMME										
	Capital Grants / Contributions					-	350,000	350,000	700,000	
	Revenue Contributions / Reserves									
	New Homes Bonus*					-	21,000	21,000	42,000	
	Community Alarm Service					-	50,000	50,000	100,000	
	AWCS Refuse/Recycling Service					-	10,920	10,920	21,840	
	Capital Receipts / Prudential Borrowing					1,000,000	1,000,000	1,000,000	2,000,000	
	Ring- Fenced RTB Receipts / Affordable Housing S106 Receipts					-	409,200	-	409,200	
TOTAL FUNDING:						1,000,000	1,841,120	1,431,920	3,273,040	


P Partnership Schemes with Worthing Borough Council

*** Funding for Empty Property Grants and Loans either by New Homes Bonus or ring-fenced repayments of grants and loans**


Lead Officers:

AA	Akin Akinyebo	Housing Solutions Manager
AE	Andy Edwards	Head of Environmental Services
AN	Andy Northeast	Recycling and Waste Management Transport Manager
BR	Bruce Reynolds	Team Leader, Environmental Health
DM	Derek Magee	Engineering/Surveying Manager
JJ	Jan Jonker	Head of Customer and Digital Services
JM	Joanna Malandain	Assistant Regeneration Officer
SG	Sarah Gobey	Chief Financial Officer
SM	Simon Moore	Assistant Portfolio Officer
TP	Tony Patching	Head of Waste and Cleansing


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 WORTHING BOROUGH COUNCIL Bid No. Description		Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amendments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implications £
							2020/21 £	2021/22 £		
PROPOSED CHANGES TO 2019/20 CAPITAL INVESTMENT PROGRAMME										
1	Condition Surveys of Commercial Leased Out Properties (To provide an assessment of the current condition of the Council's commercial leased out properties)		SM	NB	45,000	-	-	-	45,000	-
2	Foreshore - Installation of new water supply to splash pad (Urgent funding is requested as the existing water supply has become contaminated. Works include fencing to prevent unsocial activities)		DM	NB	22,400	-	-	-	22,400	-
3	MSCPs - Upgrade of payment machines to include contactless facility and bar code readers (Upgrade needs to be completed by the end of 2019 as the Council's card payments facility could be switched off if we do not have this upgrade. The upgrade will secure the Council's income stream)		JP	NB	59,250	-	-	-	59,250	-
4	Pavilion Theatre - Sound proofing between auditorium and café/bar (Total cost £50,200. Funding £15,000 from business investment in café (this will form part of the business contract with the Council) and Theatres Restoration Levy funding £16,000)		AO	NB	19,200	-	-	-	19,200	-


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 WORTHING BOROUGH COUNCIL		Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
							2020/21 £	2021/22 £		
Bid No.	Description									
5	Public Conveniences - Refurbishment programme. (Sites to be agreed with the Executive Member)		DM	EB	200,000	-	-	-	200,000	-
6	Town Hall - Anticipated overspend on removal of asbestos from roof space (Meetings have been held with consultants regarding the extent of the works required and the estimated cost of the scheme is now £353,400, a shortfall of £128,500 on the current budget)		DM	EB	128,500	-	-	-	128,500	-
7	Contingency provision for urgent / priority schemes, inflation and unavoidable overspends		SG	EB	70,650	-	-	-	70,650	-
Proposed Changes to 2019/20 CIP:					545,000	-	-	-	545,000	-
Proposed Funding:										
Underspend on 2 refuse and recycling vehicles c/f from 2018/19:					45,000					
Additional Prudential Borrowing / Capital Receipts agreed July 2018					500,000					
Total Funding:					545,000					


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 WORTHING BOROUGH COUNCIL Bid No. Description	Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amendments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implications £
						2020/21 £	2021/22 £		
PROPOSED 2020/21 AND 2021/22 CAPITAL INVESTMENT PROGRAMME									
"INVEST TO SAVE" SCHEMES									
1		BR	EB/NB	-	-	50,000	50,000	100,000	See report for anticipated additional income
Empty Properties - Grants and Loans towards works to bring empty properties back into use (Scheme funded from New Homes Bonus based on number of empty properties brought back into use, and repayments of grants and loans made. See report for details)									
Total Invest to Save Schemes:				-	-	50,000	50,000	100,000	-
PARTNERSHIP SCHEMES FUNDED FROM RING FENCED FUNDING									
2P		JJ	EB/NB	-	34,450	34,450	53,000	87,450	-
Corporate ICT hardware and infrastructure replacement programme (Partnership scheme with Adur District Council. Total cost £65,000 2020/21, £100,000 2021/22. Replacement PCs laptops, servers and infrastructure)									
3P		JJ	EB/NB	-	119,250	119,250	119,250	238,500	-
Digital Strategy General Provision (Partnership scheme with Adur District Council. Total annual provision £225,000 to facilitate delivery of the digital strategy)									


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 WORTHING BOROUGH COUNCIL		Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
Bid No.	Description						2020/21 £	2021/22 £		
4P	Grounds Maintenance / Cemeteries - Vehicle replacements (Partnership scheme with Adur District Council. Total cost Year 1: £28,000 1 x 3.5 tonne tipper. Total cost Year 2: £133,000 3 x small vans, 3 x small tippers, and 1 landrover)		AN	EB/NB	-	12,600	12,600	79,800	92,400	-
5P	Grounds Maintenance Service - Rolling programme of equipment replacements (Partnership scheme with Adur District Council. Total cost £35,000 per annum)		AE	EB/NB	-	21,000	21,000	21,000	42,000	-
6P	Refuse / Recycling / Street Cleansing / Public Conveniences Cleansing vehicle replacements (Partnership scheme with Adur District Council. Total cost Year 1: £431,500 1 x recycling vehicle, 3 x street cleansing vehicles. Total cost Year 2: £376,500 8 x street cleansing vehicles, 1 x public conveniences cleansing vehicles and 1 workshop vehicle)		AN	EB/NB	-	266,650	266,650	229,430	496,080	-
7P	Refuse and Recycling Service - Wheeled bin replacements (Partnership scheme with Adur District Council. Total cost £50,000 p.a. £30,000 funded from green bin income)		TP	EB/NB	-	12,720	31,800	31,800	63,600	-

WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 WORTHING BOROUGH COUNCIL		Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
Bid No.	Description						2020/21 £	2021/22 £		
8P	Parks and Open Spaces - Street litter and dog bins replacement programme (Partnership scheme with Adur District Council. Total cost £20,000 p.a.)		TP	NB	-	12,400	12,400	12,400	24,800	-
Total Partnership Schemes:						479,070	498,150	546,680	1,044,830	-
PLANNED MAINTENANCE SCHEMES FUNDED FROM RING FENCED FUNDING										
9	Condition Surveys of Corporate Buildings (To continue the assessment of the current condition of the Council's corporate buildings to inform a programme of planned maintenance works and also to establish the energy efficiency of corporate Buildings)		DM	EB/NB	-	89,600	89,600	89,600	179,200	-
10	Condition Surveys of Commercial Leased Out Properties (To provide an assessment of the current condition of the Council's commercial leased out properties)		SM	NB	-	45,000	45,000	45,000	90,000	-
11	Pavilion Theatre - Realignment, relining and refurbishment of drains (Works will prevent further deterioration and potential failure of the drainage system)		DM	NB	-	25,000	25,000	-	25,000	-
Total Planned Maintenance Schemes:						159,600	159,600	134,600	294,200	-


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 WORTHING BOROUGH COUNCIL		Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
Bid No.	Description						2020/21 £	2021/22 £		
SCHEMES FUNDED FROM GENERAL FUND										
12	Affordable Housing - Grants to Registered Social Landlords to provide affordable housing (Funded from S106 receipts and RTB receipts)	47	AA	EB/NB	-	-	1,000,000	1,000,000	2,000,000	-
13	Housing Renewal Assistance - Mandatory Disabled Facilities Grants (Funded from the DCLG Better Care Fund)	46	BR	EB/NB	-	-	750,000	750,000	1,500,000	-
14	Crematorium Improvements i) £68,000 Muntham Chapel improvements (Works to include DDA works to exit doors) ii) £19,800 New signage iii) £44,800 Entrance improvements to prevent the public entering the crematory area. (Closed canopy to the rear of the crematory proposed)	42	KG	NB	-	132,600	132,600	-	132,600	-
15	Assembly Hall - Replacement of curtains (£10,000 funded from the Theatres Restoration Levy) Provisional funding dependent on future Trust status	37	AO	NB	-	15,000	25,000	-	25,000	-


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

WBC WORTHING BOROUGH COUNCIL	Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
						2020/21 £	2021/22 £		
Bid No.	Description								
16	Pavilion Theatre - Seating replacement Phase 2 (External funding bids to Arts Council England £180,000 and other external funders £30,000, Theatres Restoration Levy funding £10,000) Provisional funding dependent on future Trust status	AO	NB	-	-	-	258,400	258,400	-
17	Public Conveniences - Rolling programme of refurbishments (Sites to be agreed with the Executive Member)	DM	EB/NB	-	100,000	100,000	100,000	200,000	-
18	Disability Discrimination Act Improvements - Rolling programme of improvements to Council buildings	DM	EB/NB	-	33,600	33,600	33,600	67,200	-
19	Assembly Hall - Replacement of auditorium seating (£40,000 funded from Theatres Restoration Levy) Provisional funding dependent on future Trust status	AO	NB	-	-	-	135,000	135,000	-
20	Asbestos Management - Removal and management of asbestos from corporate buildings and sites	DM	EB/NB	-	16,800	16,800	16,800	33,600	-


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 WORTHING BOROUGH COUNCIL		Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amendments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implications £
							2020/21 £	2021/22 £		
Bid No.	Description									
21	Worthing Town Centre Public Space Improvements (To enhance public space and improving facilities within Worthing's Town Centre, including secondary shopping areas, e.g. Goring Road, to increase the economic viability of the town centre and shopping areas)	34	JM	NB	-	-	-	50,000	50,000	-
22	Housing Renewal Assistance - Discretionary Home Repair Assistance Grants (Budget provision based on previous years' spend. Future provisions to be assessed annually)	33	BR	EB/NB	-	70,000	70,000	70,000	140,000	-
23	Worthing Pier - Replacement of timber decking (Works are required to prevent the deterioration of the decking which could increase the risk of accidents and accident injury claims)	33	DM	NB	-	78,400	78,400	78,400	156,800	-
24	Foreshore - Pier Fire Safety Works (Continuation of rolling programme of works which commenced in 2016/17)	33	DM	EB/NB	-	200,000	200,000	-	200,000	-


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 WORTHING BOROUGH COUNCIL		Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
Bid No.	Description						2020/21 £	2021/22 £		
25	Pavilion Theatre - Provision of a DDA ramp to internal auditorium. (Patrons with mobility and accessibility issues can only access the balcony area and not the auditorium. This has raised issues and complaints regarding family and group bookings where the group cannot sit together)	32	AO	NB	-	25,000	25,000	-	25,000	-
26	Play Areas - Rolling programme of improvements (Year 1 Brooklands Park Play Area) (Year 2 Durrington Recreation Ground)	31	AE	EB/NB	-	140,000	140,000	100,800	240,800	-
27	Parks and Open Spaces - Provision of outdoor fitness equipment (Year 1 Lyons Farm Open Space funded from S106 receipts) (Year 2 Northbrook Recreation Ground)	30	AE	EB/NB	-	-	20,000	20,000	40,000	-
28	Field Place - Tennis courts reconstruction and fence renewal (The current construction has reached the end of its useful life and resurfacing the courts would only result in a life expectancy of 1 - 3 years)	29	DM	EB	-	246,000	246,000	-	246,000	-

WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 WORTHING BOROUGH COUNCIL		Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
Bid No.	Description						2020/21 £	2021/22 £		
29	Assembly Hall and Richmond Room - Refurbishment of public toilets (The toilets need modernisation as the fixtures and fittings are old and out of date. £50,400 funded from Theatres Restoration Levy)	27	AO/DM	NB	-	151,200	201,600	-	201,600	-
30	Durrington Cemetery Improvements i) £19,600 Lighting, hearing loops upgrades and a music system ii) £50,400 DDA access and DDA toilets iii) £22,400 Catafalque	27	KG	NB	-	92,400	92,400	-	92,400	-
31	Allotments - Infrastructure improvements (Works to include replacements of pipes, paths and fencing which falls outside the scope of the self management agreement and which remain the responsibility of the Council)	26	AE	EB/NB	-	16,800	16,800	16,800	33,600	-
32	Play Area Improvements - Replacement of existing wet pour safer surfacing and replacement of tiled rubber safer surfacing (Replacements to be undertaken at a number of sites which are wearing out prematurely due to excessive use)	26	AE	NB	-	60,000	60,000	-	60,000	-


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 WORTHING BOROUGH COUNCIL		Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amendments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implications £
							2020/21 £	2021/22 £		
Bid No.	Description									
33	Parks and Open Spaces - Rolling programme of replacement signage (Prioritising sites with most activity to provide health and safety information, byelaws, contact details, facilities and promotion of events)	26	AE	NB	-	20,000	20,000	20,000	40,000	-
34	Portland House - Replacement of boilers and heating upgrade (Funding has been allocated for this scheme from the Council Resources Funding in 2020/21. However, there is a Smart Grid Energy Project in progress with WSCC which might provide alternative funding streams for this project)	26	DM	NB	-	148,000	148,000	-	148,000	-
35	Portland House - Replacement of building management system (Funding has been allocated for this scheme from the Council Resources Funding in 2020/21. However, there is a Smart Grid Energy Project in progress with WSCC which might provide alternative funding streams for this project)	26	DM	NB	-	175,000	175,000	-	175,000	-


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

WBC WORTHING BOROUGH COUNCIL Bid No.	Description	Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
							2020/21 £	2021/22 £		
36	Pavilion Theatre - Replacement of stage lighting with LED fitments (£10,000 Theatres Restoration Levy) £40,000 Contribution from Theatres Trust) <i>Provisional funding dependent on future Trust status</i>	24	AO	NB	-	-	-	130,000	130,000	-
37	Beach House Park - Infrastructure Improvements (Programme of Works: i) Hard landscaping of redundant 5th bowling green to include wild flower planting. ii) Removal of unnecessary high fencing in the middle of the park, removal of terracing, replacement surfacing and hard and soft landscaping)	23	AE	NB	-	-	-	224,000	224,000	-
38	Worthing Parks Gateway Project (To improve the aesthetics of prominent seafront and town centre locations to include designing and implementing sustainable planting and landscaping schemes to add to visitor appeal to raise profile of key venues e.g. Steyne Gardens or Beach House Grounds. Works required for Green Flag status)	22	AE	NB	-	-	-	112,000	112,000	-
Total General Fund Schemes:						1,720,800	3,551,200	3,115,800	6,667,000	-


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 WORTHING BOROUGH COUNCIL Bid No.	Description	Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amend- ments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implica- tions £
							2020/21 £	2021/22 £		
	Contingency provision for urgent / priority schemes, inflation and unavoidable overspends				-	140,530	140,530	300,000	440,530	-
TOTAL COST OF PROPOSED CAPITAL INVESTMENT PROGRAMME:						2,500,000	4,399,480	4,147,080	8,546,560	-
The following schemes fell below the cut off for inclusion in the 3 Year Capital Investment Programme and will be added to the Reserve List, but could be included in the Capital Programme if Councillors choose:										
39	Portland House - Replacement of windows and balcony doors (The actual extent of the works required will not be revealed until the Portland House heating schemes (Capital Bids 34 and 35 above) commence and some works may be undertaken within the scope of these projects)	26	DM	NB	-	250,000	250,000	-	250,000	-
40	Town Hall and Assembly Hall - Replacement of boilers and building management system upgrade (This is a priority project. However, there is a Smart Grid Energy Project in progress with WSCC which might provide alternative funding streams for this scheme)	26	DM	NB	-	173,600	173,600	-	173,600	-

WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 WORTHING BOROUGH COUNCIL		Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amendments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implications £
							2020/21 £	2021/22 £		
Bid No.	Description									
41	Foreshore - Replacement of seafront decorative lighting east of West Buildings (The replacement would include an upgrade with LED fittings and upgraded wiring systems. The costs, maintenance savings and energy savings are currently being considered to see if this scheme meets the criteria for an "invest to save" scheme funded from borrowing. If proven a business case will be developed and a report submitted to the Joint Strategic Committee to approve the addition of this scheme to the Capital Investment Programme)	21	DM	NB	-	112,000	112,000	-	112,000	Energy savings anticipated
42	Museum - New display cases for new retail space in the museum (£10,000 external funding bid) Provisional funding dependent on future Trust status	21	AO	NB	-	22,000	32,000	-	32,000	-
43	Museum - Refurbishment of roof lights on the museum building (£4,000 to be funded from museum donations. The roof lights are currently covered up blocking out natural light, and will reduce the cost of the museums energy bill)	18	AO	NB	-	40,800	44,800	-	44,800	Energy savings anticipated

WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2019/20 CIP AND PROPOSED 2020/21 - 2021/22 CIP

 WORTHING BOROUGH COUNCIL Bid No.	Description	Priority Score	Lead Officer	Existing Bids in CIP/New Bids	Amendments to Council Resources 2019/20 £	Council Resources Funding 2020/21 £	BUDGET PER YEAR		Total Budget £	Annual Revenue Implications £
							2020/21 £	2021/22 £		
FUNDING FOR PROPOSED 2020/21 - 2021/22 CAPITAL INVESTMENT PROGRAMME										
	External Funding:									
	Capital Grants					-	750,000	750,000	1,500,000	
	Theatres External Funding Bids					-	-	250,000	250,000	
	S106 Funding					-	20,000		20,000	
	Theatres Restoration Levy					-	60,400	60,000	120,400	
	Revenue Contributions / Reserves									
	New Homes Bonus*					-	50,000	50,000	100,000	
	AWCS Refuse/Recycling Service					-	19,080	19,080	38,160	
	Capital Receipts / Prudential Borrowing						2,500,000	2,500,000	2,018,000	4,518,000
	Ring- Fenced RTB Receipts / Housing Receipts						-	1,000,000	1,000,000	2,000,000
TOTAL FUNDING:						2,500,000	4,399,480	4,147,080	8,546,560	

P Partnership Schemes with Worthing Borough Council

*** Funding for Empty Property Grants and Loans either by New Homes Bonus or ring-fenced repayments of grants and loans**

Lead Officers:

AA	Akin Akinyebo	Housing Solutions Manager
AO	Amanda O'Reilly	Head of Culture
AE	Andy Edwards	Head of Environmental Services
AN	Andy Northeast	Recycling and Waste Management Transport Manager
BR	Bruce Reynolds	Team Leader, Environmental Health
DM	Derek Magee	Engineering/Surveying Manager
JJ	Jan Jonker	Head of Customer and Digital Services
JM	Joanna Malandain	Assistant Regeneration Officer
JP	Jason Passfield	Parking Services Manager
KG	Kate Greening	Bereavement Services Manager
SG	Sarah Gobey	Chief Financial Officer
SM	Simon Moore	Assistant Portfolio Manager
TP	Tony Patching	Waste and Cleansing Manager

ADUR & WORTHING
COUNCILS

**SUMMARY OF ADUR AND WORTHING PARTNERSHIP SCHEMES INCLUDED IN THE PROPOSED ADUR
AND WORTHING CAPITAL INVESTMENT PROGRAMMES 2020/21 - 2021/22**


	Scheme	Requesting Officer	Split of Costs ADC / WBC	BUDGET REQUIRED			TOTAL BUDGET £	
				2020/2021	2021/2022	Future		
				£	£	£		
1	Grounds Maintenance Service	Replacements of equipment used in parks and open spaces	Dan Ross	40 / 60	£ 35,000	£ 35,000	£ 35,000	£ 105,000
2	Grounds Maintenance and Cemeteries	Replacement of vehicles used in parks, open spaces, and cemeteries	Andy Northeast	40 / 60 (Parks) 55 / 45 (Cemeteries)	£ 28,000	£ 133,000	£ 503,200	£ 664,200
3	Information and Communications Technology	Corporate ICT hardware and infrastructure replacement programme	Jan Jonker	47 / 53	£ 65,000	£ 100,000	£ 100,000	£ 265,000
4	Information and Communications Technology	Digital Strategy - Provision to facilitate delivery of the digital strategy	Jan Jonker	47 / 53	£ 225,000	£ 225,000	£ 225,000	£ 675,000
5	Parks and Open Spaces	Street litter and dog bins replacement programme	Tony Patching	38 / 62	£ 20,000	£ 20,000	£ 20,000	£ 60,000
6	Refuse / Recycling / Street Cleansing / Public Conveniences / Workshop	Vehicle Replacements - Year 1 replacement of 1 recycling vehicle, 3 street cleansing vehicles. Year 2 8 street cleansing vehicles, one public convenience cleaning vehicle and one workshop vehicle	Andy Northeast	36.4 / 63.6 (Refuse/Recycling) 39.4 / 60.6 (Street Cleansing) 30 / 70 (Pubic Conveniences Cleaning) 40 / 60 (Workshop)	£ 431,500	£ 376,500	£ 5,900,000	£ 6,708,000

ADUR & WORTHING
COUNCILS


**SUMMARY OF ADUR AND WORTHING PARTNERSHIP SCHEMES INCLUDED IN THE PROPOSED ADUR
AND WORTHING CAPITAL INVESTMENT PROGRAMMES 2020/21 - 2021/22**

	Scheme	Requesting Officer	Split of Costs ADC / WBC	BUDGET REQUIRED			TOTAL BUDGET £	
				2020/2021	2021/2022	Future		
				£	£	£		
7	Refuse and Recycling Service	Wheeled Bin Replacements	Tony Patching	36.4 / 63.6	£ 50,000	£ 50,000	£ 50,000	£ 150,000
BUDGET REQUIRED:					£ 854,500	£ 939,500	£ 6,833,200	£ 8,627,200
FUNDING FROM ICT RING FENCED PROVISION:					£ 150,000	£ 150,000	£ 100,000	£ 400,000
FUNDING FROM DIGITAL STRATEGY PROVISION:					£ 225,000	£ 225,000	£ 225,000	£ 675,000
FUNDING FROM PARTNERSHIP RING FENCED PROVISION:					£ 479,500	£ 564,500	£ 6,508,200	£ 7,552,200

ADUR HOMES APPROVED CAPITAL INVESTMENT PROGRAMME 2019/20 - 2021/22

 ADUR DISTRICT COUNCIL	2019/20 £	2020/21 £	2021/22 £	TOTAL £
Description				
1 Internal, External and Communal Works Programme of works to include: i) Fascias and soffits replacement ii) Replacement gutters, pipework and drains iii) Flat roofs recovering / replacement iv) Pitched roofs recovering / replacement v) Brickwork repairs and repointing vi) External joinery and window replacement vii) Concrete repairs viii) Door entry system repairs / replacement ix) Wall surfaces x) Flooring repairs and replacements xi) Lighting	1,998,000	2,265,000	2,516,000	6,779,000
2 Kitchen and Bathroom Improvements Refurbishment programme to meet Government decency standards	200,000	200,000	200,000	600,000
3 Environmental Improvements Projects that will enhance or improve the estate, immediate surroundings and/or facilities	50,000	50,000	50,000	150,000
4 Fire Safety Order Works There is a continual programme of review to update of the Fire Risk Assessments (FRA) to the communal areas in blocks, and the delivery of an action plan to reduce and mitigate risk. Work is prioritised in accordance with the risks identified and the programme will run over a number of years	1,550,000	1,550,000	1,220,000	4,320,000
5 Central Heating Installation Continuation of the installation of new heating systems to properties	150,000	150,000	150,000	450,000
6 Stock Condition Survey This is essential to inform a planned programme of works. The surveys commenced in 2016/17 and a 20% sample will be undertaken each year to ensure a 100% cyclical inspection programme every five years	40,000	40,000	40,000	120,000
7 Asbestos Surveys and Mitigation Works To continue the ongoing need to assess and deal with asbestos	75,000	75,000	75,000	225,000
8 Boiler Replacements There is an annual need to replace boilers identified as part of the gas safety inspection and testing contract or where boilers fail during the year	130,000	130,000	130,000	390,000
9 Responsive Capital Works Individual urgent capital works identified which are not in the current programme of works	100,000	100,000	100,000	300,000

ADUR HOMES APPROVED CAPITAL INVESTMENT PROGRAMME 2019/20 - 2021/22

 ADUR DISTRICT COUNCIL	2019/20	2020/21	2021/22	TOTAL
Description	£	£	£	£
10 Disability Adaptations for Homes Adaptations to a property where the existing tenant (or member of tenant's household) has a disability and requires works to the property in order for them to remain in the home. These are made via a recommendation from WSCC through the Occupational Therapy Service	250,000	250,000	250,000	750,000
11 Capital Works on Empty (Void) Properties Over the course of a year a number of homes become vacant and require works before they can be re-let. In some of these cases, the condition of the property is so poor that it requires additional investment over and above routine repairs, including new kitchens and bathrooms	100,000	100,000	100,000	300,000
12 Vehicle Replacements for Maintenance Staff	-	-	99,000	99,000
13 Professional and Consultancy Fees	557,000	590,000	590,000	1,737,000
BUDGET REQUIREMENT:	5,200,000	5,500,000	5,520,000	16,220,000
FUNDING:				
Capital Receipts	140,000	140,000	140,000	420,000
Prudential Borrowing	1,260,000	1,460,000	1,380,000	4,100,000
HRA Major Repairs Reserve	3,800,000	3,900,000	4,000,000	11,700,000
TOTAL FUNDING:	5,200,000	5,500,000	5,520,000	16,220,000
14 Property Development and Acquisition The acquisition and development of properties to let	3,220,000	2,936,700	1,270,000	7,426,700
TOTAL BUDGET REQUIREMENT:	3,220,000	2,936,700	1,270,000	7,426,700
FUNDING:				
Capital Receipts	1,882,550	899,250	317,550	3,099,350
External Funding	227,000	-	-	227,000
* Prudential Borrowing	1,110,450	2,037,450	952,450	4,100,350
TOTAL FUNDING:	3,220,000	2,936,700	1,270,000	7,426,700

* The Council is applying for external funding from Homes England which would substantially reduce the Prudential Borrowing required. The bid is for 20% of the funding for 2 of the Council's development properties.



ADUR DISTRICT COUNCIL - CUSTOMER SERVICES

RESERVE LIST : FUTURE CAPITAL INVESTMENT PROGRAMME : ADDITIONS, AMENDMENTS AND DELETIONS

Scheme	Estimates £	Reason	Officers Recommendations
<p>ADUR HOMES BUILDING SERVICES Provision for the replacement of vehicles</p>	261,900	Provision decreased as some vehicles will need to be replaced in 2021/22 and a provision of £99,000 has been included in the 3 year Capital Investment Programme	Amend Reserve List



ADUR DISTRICT COUNCIL - ENVIRONMENT

RESERVE LIST : FUTURE CAPITAL INVESTMENT PROGRAMME : ADDITIONS, AMENDMENTS AND DELETIONS

Scheme	Estimates £	Reason	Officers Recommendations
<p>CAR PARKS Fishersgate Recreation Ground Car Park - Enhancement and reconstruction</p>	68,000	Scheme included in the proposed 2020/21 Capital Investment Programme	Remove from Reserve List
<p>GROUNDS MAINTENANCE Provision for the replacement of vehicles for the joint service (Partnership scheme with Worthing Borough Council. Total cost £503,200)</p>	201,280	Estimate revised	Amend Reserve List
<p>Rolling programme of equipment replacements (Partnership scheme with Worthing Borough Council. Total annual provision £35,000)</p>	14,000	To replace old and worn equipment which is no longer repairable	Add to Reserve List
<p>OPERATIONAL VEHICLES Provision for the replacement of vehicles for joint services (Partnership scheme with Worthing Borough Council. Total cost £146,000)</p>	79,440	Estimate revised	Amend Reserve List



ADUR DISTRICT COUNCIL - ENVIRONMENT

RESERVE LIST : FUTURE CAPITAL INVESTMENT PROGRAMME : ADDITIONS, AMENDMENTS AND DELETIONS

Scheme	Estimates £	Reason	Officers Recommendations
PARKS			
Buckingham Park - Replacement of fencing, resurfacing of footpaths and other hard landscaping to improve access across the site (Phase 2)	56,000	To complete a programme of works to refresh, modernise and improve the park	Add to Reserve List
Outdoor Fitness Equipment - Rolling programme of installations (Annual provision)	20,000	To provide the opportunity for active leisure in all the parks in the Adur District	Add to Reserve List
Play Areas - Rolling programme of replacements, upgrades and improvements (Annual provision)	100,800	Estimate revised	Amend Reserve List
Rolling programme of replacement signage (Annual provision)	20,000	Signage is tired, fading and often the information provided is out of date	Add to Reserve List
REFUSE / RECYCLING / STREET CLEANSING SERVICE			
Provision for the replacement of vehicles for the joint service (Partnership scheme with Worthing Borough Council. Total cost £5,900,000)	2,153,960	Estimate revised	Amend Reserve List
SOUTHWICK LEISURE CENTRE			
Replacement of roof to the main hall store room	47,000	The roof is nearing the end of its useful life and will require replacement to prevent the risk of water ingress	Add to Reserve List
Tennis Courts - Fencing renewal	19,800	A scheme to replace 3 tennis courts and to construct a 3G synthetic surface on the remaining tennis courts is included in the current Capital Investment Programme	Remove from Reserve List



Scheme	Estimates £	Reason	Officers Recommendations
<p>ADUR TOWN CENTRES PUBLIC SPACE IMPROVEMENTS Enhancements of public spaces and improving facilities within Adur's Town Centres primarily in Lancing and Southwick (Annual provision)</p>	50,000	To increase the economic viability of the town centres and shopping areas	Add to Reserve List
<p>COAST PROTECTION WORKS Strategic Monitoring Project for the South East Phase 5 Contribution to the partnership scheme between Maritime Authorities (Funded by the Environment Agency)</p>	62,500	Phase 4 completes 31st March 2021 and will be replaced by Phase 5	Add to Reserve List



ADUR DISTRICT COUNCIL - RESOURCES

RESERVE LIST : FUTURE CAPITAL INVESTMENT PROGRAMME : ADDITIONS, AMENDMENTS AND DELETIONS

Scheme	Estimates £	Reason	Officers Recommendations
<p>CORPORATE BUILDINGS Condition surveys of corporate buildings (Annual Provision)</p>	22,400	To continue the assessment of the current condition of the Council's corporate buildings to inform a programme of planned maintenance works and also to establish the energy efficiency of corporate buildings	Add to Reserve List
<p>Condition surveys of commercial leased out properties (Annual Provision)</p>	30,800	To continue the assessment of the current condition of the Council's commercial leased out properties	Add to Reserve List


WORTHING BOROUGH COUNCIL - CUSTOMER SERVICES
RESERVE LIST : FUTURE CAPITAL INVESTMENT PROGRAMME : ADDITIONS, AMENDMENTS AND DELETIONS

Scheme	Estimates £	Reason	Officer's Recommendations
ASSEMBLY HALL Theatre - Re-upholstery of auditorium seating (stalls)	20,000	Replacement of auditorium seating is included in the proposed 2021/22 Capital Investment Programme	Remove from Reserve List
Toilets - Refurbishment	32,500	Works included in the proposed 2021/22 Capital Investment Programme	Remove from Reserve List
MUSEUM New display cases for new retail space in the museum	32,000	The scheme is dependent on the external funding bid to the Heritage Lottery and on the future Trust status	Add to Reserve List
Refurbishment of roof lights on the Museum building	44,800	The roof lights are currently covered up and blocking out natural light	Add to Reserve List


WORTHING BOROUGH COUNCIL - ENVIRONMENT
RESERVE LIST : FUTURE CAPITAL INVESTMENT PROGRAMME : ADDITIONS, AMENDMENTS AND DELETIONS

Scheme	Estimates £	Reason	Officer's Recommendations
BROOKLANDS PARK Provision of services (waste disposal, water and electricity)	25,000	The Council has adopted a "Brooklands Masterplan" which negates the need for these works	Remove from Reserve List
CEMETERIES Durrington Cemetery - Phase 2 of the extension to provide burial space for the next 30- 35 years	200,000	Works included in the 2019/20 Capital Investment Programme	Remove from Reserve List
FIELD PLACE Replace the surface of the existing tennis courts and correct the drainage problems	200,000	Works included in the proposed 2020/21 Capital Investment Programme	Remove from Reserve List
GROUNDS MAINTENANCE Provision for the replacement of vehicles for the joint service (Partnership scheme with Adur District Council. Total cost £503,200)	301,920	Estimate revised	Amend Reserve List
Rolling programme of equipment replacements (Partnership scheme with Adur District Council. Total annual provision £35,000)	21,000	To replace old and worn equipment which is no longer repairable	Add to Reserve List
OPERATIONAL VEHICLES Provision for the replacement of vehicles for the joint services (Partnership scheme with Adur District Council. Total cost £146,000)	66,560	Estimate revised	Amend Reserve List



WORTHING BOROUGH COUNCIL - ENVIRONMENT

RESERVE LIST : FUTURE CAPITAL INVESTMENT PROGRAMME : ADDITIONS, AMENDMENTS AND DELETIONS

Scheme	Estimates £	Reason	Officer's Recommendations
PARKS			
Outdoor Fitness Equipment - Rolling programme of installations (Annual provision)	20,000	To provide the opportunity for active leisure in all the parks in the Worthing Borough	Add to Reserve List
Play Areas - Rolling programme of replacements, upgrades and improvements (Annual provision)	100,800	Estimate revised	Amend Reserve List
Rolling programme of replacement signage (Annual provision)	20,000	Signage is tired, fading and often the information provided is out of date	Add to Reserve List
PUBLIC CONVENIENCES			
Brooklands Western Road - Structural repairs	46,200	Works to this public convenience are being considered as part of the Brooklands Master Plan	Remove from Reserve List
REFUSE/RECYCLING/STREET			
CLEANSING SERVICE			
Provision for the replacement of vehicles for the joint service (Partnership scheme with Adur District Council. Total cost £5,900,000)	3,746,040	Estimate Revised	Amend Reserve List


WORTHING BOROUGH COUNCIL - REGENERATION
RESERVE LIST : FUTURE CAPITAL INVESTMENT PROGRAMME : ADDITIONS, AMENDMENTS AND DELETIONS

Scheme	Estimates £	Reason	Officer's Recommendations
<p>COAST PROTECTION WORKS Strategic Monitoring Project for the South East Phase 5 Contribution to the partnership scheme between Maritime Authorities (Funded by the Environment Agency)</p>	87,500	Phase 4 completes 31st March 2021 and will be replaced by Phase 5	Add to Reserve List
<p>FORESHORE Replacement of seafront decorative lighting east of West Buildings</p>	112,000	The costs, maintenance savings and energy savings are under consideration to see if this scheme meets the criteria for an "invest to save" scheme. If proven a business case will be developed and submitted to the Joint Strategic Committee for consideration of inclusion in the Capital Investment Programme	Add to Reserve List
<p>WORTHING PIER Replacement of timber decking</p>	78,400	Continuation of replacement programme	Add to Reserve List
<p>WORTHING TOWN CENTRE PUBLIC SPACE IMPROVEMENTS Enhancements of public spaces and improving facilities within Worthing's Town Centre including secondary shopping areas (Annual provision)</p>	50,000	To increase the economic viability of the town centre and shopping areas	Add to Reserve List


WORTHING BOROUGH COUNCIL - RESOURCES
RESERVE LIST : FUTURE CAPITAL INVESTMENT PROGRAMME : ADDITIONS, AMENDMENTS AND DELETIONS

Scheme	Estimates £	Reason	Officer's Recommendations
ADMIN BUILDINGS Portland House Replacement of windows and balcony doors	250,000	The windows are first generation PVC and, together with the balcony doors, are coming to the end of their useful lives	Add to Reserve List
Town Hall and Assembly Hall Replacement of boilers and building management system	173,600	The existing motor control centre is obsolete and the boilers are highly inefficient and parts are becoming obsolete	Add to Reserve List
CORPORATE BUILDINGS Condition surveys of corporate buildings (Annual Provision)	22,400	To continue the assessment of the current condition of the Council's corporate buildings to inform a programme of planned maintenance works and also to establish the energy efficiency of corporate buildings	Add to Reserve List
Condition surveys of commercial leased out properties (Annual Provision)	30,800	To continue the assessment of the current condition of the Council's commercial leased out properties	Add to Reserve List